

SCRUBEX SYSTEM USE

IT IS AN INFECTION PREVENTION VIOLATION FOR ANYONE TO REPORT TO THE HOSPITAL OR LEAVE THE HOSPITAL IN SCRUBS

Under no circumstances should Medical Students, UT PA Students, or Residents* arrive or leave the Erlanger or Children's Campus in Scrubs

Medical Students & Residents may obtain scrubs from Erlanger's SCRUBEX Vending Machines, with their Erlanger ID Badge (the UT College of Medicine Chattanooga photo ID badge issued by Erlanger Human Resources for Residents and Medical Students):

Note: **Emergency Medicine**-SCRUBEX does not apply to Emergency Medicine Residents as they maintain their own Scrub System. However, "Medical Students" are to comply and use the SCRUBEX System.

- Xanitos is the external company which provides bed linens, towels, bath cloths, and scrubs for the hospital.
- The SCRUBEX machines post detailed instructions for use.
- 2-3 sets of scrubs may be obtained at one time from the machines by each user.
- Soiled scrubs must be deposited to receive a clean set of Scrubs & to receive credit in the system.
- The SCRUBEX machines are utilized by using your Erlanger ID Badge or special SCRUBEX pin #.

GUIDELINES & VIOLATIONS:

1. Both Residents and Medical Students **MUST** arrive at the hospital in their street clothes AND change back into personal clothes before leaving the hospital.
2. No Student, Resident or employee of Erlanger are to use personal Scrubs, since this is an Infection Prevention Violation.
3. Scrubs obtained from Erlanger are the property of the hospital and will be treated as such.

LOCATIONS OF MACHINES:

Recently, we were advised that Residents and Fellows can no longer access the ScrubEx machines that are used by Medical Staff Physicians. This decision was made by Erlanger Administration, and we were not notified until after July 1, 2022. We have been informed that Residents and Fellows must use the ScrubEx machines that are used by other Erlanger staff members. Below are the instructions we were provided by Xanitos leadership for you:

"The ScubEx machines for Erlanger Staff are located in the Surgery Staff lounge. There is a front entrance and a back entrance.

"For Residents –go to the Surgery Employee Staff Lounge – front/main entrance:

- L elevator to 2nd floor near the operation room area between the Erlanger adult side and the Children's site. Exit to the right, then take an immediate right.
- The last door on the right is the Employee Staff Lounge. Once you get into the Employee lounge, there is a male locker room and a Female Locker Room.
- It would probably be best to go this way to begin, and once they learn that, find the other exit within the locker room.
- The female back door takes you out, right beside the F elevator on 2. This will be very convenient.
- As for male staff, the back entrance to it is in a stairwell (not sure who designed it), so it's hard to find. That's why I said to go the other way first, then once they find the scrub machine in the male locker room, the back exit door is right next to the machine.
- Once they learn those back entrances, I'm sure that will be the way they want to go.

For Medical Students –

- Medical Students are authorized to use scrub machines N & O, one is for dispensing, the other for returning. You will also be able to return in the shower/locker rooms on the 2nd floor."

TRACKING & CHARGES:

- The SCRUBEX machines keep record of Scrubs received & the number of Scrubs deposited by each user.
- At the end or completion of a Medical Student Rotation or Residency, if all Scrubs have not been returned, the user will be required to pay for any Scrubs that are outstanding.

The UT College of Medicine Chattanooga GME Department has the ability to check the system to verify the status of each user's status.

The charge for each set of Scrubs is **\$20.00** per set.

The hospital only accepts Checks or Money Orders made payable to: **Xanitos**

BEFORE DEPARTING:

The UTCOM GME is authorized to HOLD any grades for students, and certificates Residents and Fellows if ALL Scrubs are not turned in or if payment is not received for Scrubs that are not returned or are missing. Erlanger is very strict about the Scrub System in place and we are required to comply with their procedures.

IF YOU EXPERIENCE PROBLEMS WHEN USING SCRUBEX MACHINES:

If there are any problems with the machines, it is helpful to be in front of a machine when calling or contacting the following staff::

1. Victoria Chubbs (Xanitos), vchubbs@xanitos.com
2. Amy Morgan (Erlanger Surgery Administration), 423-778-8032, amy.morgan@erlangers.org
3. Debbie Butcher, 423-838-1563
4. John Doub (Erlanger Material Services Director), 423-778-6439, john.doub@erlangers.org
5. Or call your Program Coordinator for help.

If you continue to experience problems with the SCRUBEX machines (after exhausting the instructions), please call the UTCOM GME Department: (423) 778-7442.

The term "Resident" refers to Residents and Fellows.

Approved by the GMEC 5/16/2017. Administrative edits 7/10/2022.