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## UTHSC - Chattanooga Pediatric Medical Students Important Contact Information

<p><b>Dr. Kathryn Hines</b> Clerkship Director <a href="mailto:kathryn.hines@erlanger.org">kathryn.hines@erlanger.org</a> <b>CELL: 205-789-5954</b> <b>423-778-9304</b></p>	<p><b>Department of Pediatrics</b> Children's Hospital @ Erlanger UT Pediatric Admin. Hallway <b>Massoud Bldg. - 1st Floor</b> 910 Blackford Street</p>
<p><b>Tammy Elliott</b> Pediatrics Coordinator <a href="mailto:tammy.elliott@erlanger.org">tammy.elliott@erlanger.org</a> <b>423-778-6696</b></p>	
<p><b>Dr. Karen Rogers</b> Assistant Dean for UME <a href="mailto:karen.rogers@erlanger.org">karen.rogers@erlanger.org</a> <b>423-778-7442</b></p>	<p><b>UTCOM Chattanooga</b> <b>Whitehall Building</b> 930 E 3rd St Suite 100</p>
<p><b>Tiffany Nabors</b> Medical Student Services <a href="mailto:Tiffany.Nabors@erlanger.org">Tiffany.Nabors@erlanger.org</a> <b>423-778-7442</b></p>	
<p><b>Eli Kwak</b> Medical Student Specialist <a href="mailto:eli.kwak@erlanger.org">eli.kwak@erlanger.org</a> <b>423-778-4886</b></p>	

## Helpful Websites

### Pediatric Clerkship - Chattanooga

[www.uthsc.edu/comc/medical-education/clerkships/pediatrics.php](http://www.uthsc.edu/comc/medical-education/clerkships/pediatrics.php)

### UTHSC Main Clerkship Website

[www.uthsc.edu/pediatrics/clerkship/information.php](http://www.uthsc.edu/pediatrics/clerkship/information.php)

### UTHSC-Chattanooga Pediatrics Residency Page

<https://www.uthsc.edu/comc/pediatrics/index.php>

### Chattanooga Clerkship Website

[www.uthsc.edu/comc/medical-education/clerkships/pediatrics.php](http://www.uthsc.edu/comc/medical-education/clerkships/pediatrics.php)

### Medical Student Online Handbook for Information in Chattanooga

<https://uthsc.edu/comc/medical-education/resources/handbook.php>

### Medical Student Information-Memphis/OLSEN

<https://www.uthsc.edu/medicine/medical-education/olsen.php>

### COLSEN: "Chattanooga's Only Link Students Ever Need"

<https://uthsc.edu/comc/medical-education/colsen.php>

## Pediatric Faculty Advisors

Katy Hines, MD	<a href="mailto:kathryn.hines@erlangers.org">kathryn.hines@erlangers.org</a>
Karla Garcia, MD	<a href="mailto:karla.garcia@erlangers.org">karla.garcia@erlangers.org</a>
Jason Zurawick, MD	<a href="mailto:jason.zurawick@erlangers.org">jason.zurawick@erlangers.org</a>
Avery Mixon, MD	<a href="mailto:benjamin.mixon@erlangers.org">benjamin.mixon@erlangers.org</a>

## Additional Study Materials

### Aquifer Cases

*"Calibrate" Feature on Aquifer*

<https://www.comsep.org/multimedia-teaching-resources/>

**Personal Objectives for this Rotation:**

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**Pediatric Core Clerkship Objectives**

PED1: Gather essential and accurate information about patients and their conditions through focused, family-centered history taking and physical examination of infants, children, and adolescents in acute, chronic, and preventive settings.

PED2: Utilize medical knowledge and available data, including laboratory and imaging results, to create and prioritize the differential diagnosis and formulate appropriate and cost-effective management plans, including recommendations for initial orders and prescriptions.

PED3: Document a clinical encounter in the written patient record that is accurate, organized, and displays clinical reasoning. Deliver an appropriately prioritized and audience-targeted oral presentation in a variety of clinical settings.

PED4: Communicate effectively with members of the health care team to deliver optimal patient care. Participate in patient care transitions and handover processes.

PED5: Demonstrate effective interpersonal and communication skills with patients and families across a broad range of socioeconomic and cultural backgrounds, including utilization of shared decision-making, education regarding normal growth and development, anticipatory guidance, as well as disease prevention and treatment.

PED P1: Make use of self-evaluation and feedback from others to manage uncertainty, adapt to change, and develop habits of continuous improvement.

PED P2: Demonstrate accountability to all patients and a commitment to carrying out professional responsibilities with integrity and compassion.

PED P3: Recognize the impact of patient care on personal wellbeing and identify strategies to mitigate negative effects.

## Clinical Areas and Contacts

<b>Inpatient Areas</b>	<b>Children's Hospital @ Erlanger</b> <b>910 Blackford St</b>
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Clinical Area	Location	Point of Contact	Notes
Acute Care Unit	Children's 300/400	Dr. Katy Hines <a href="mailto:kathryn.hines@erlangers.org">kathryn.hines@erlangers.org</a>	"Aquarium" Door Code 7133
PICU	Children's 400	Dr. Claire Jones <a href="mailto:claire.jones@erlangers.org">claire.jones@erlangers.org</a>	
ED	CH 1st floor	Dr. Elise Brown <a href="mailto:elise.brown@erlangers.org">elise.brown@erlangers.org</a>	
Nursery	5th floor MBU	Dr. Andrea Goins <a href="mailto:andrea.goins@erlangers.org">andrea.goins@erlangers.org</a>	
NICU	CH 5th floor	Dr. Brittnea Adcock <a href="mailto:brittnea.adcock@erlangers.org">brittnea.adcock@erlangers.org</a>	

<b>Outpatient Areas</b>	<b>Kennedy Outpatient Center</b> <b>900 E 3rd St</b>
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Clinical Area	Location	Point of Contact	Notes
Adolescent Medicine	2nd floor	Dr. John Heise <a href="mailto:john.heise@erlangers.org">john.heise@erlangers.org</a>	
Cardiology	3rd floor	Dr. James "Jeb" Raulston <a href="mailto:james.raulston@erlangers.org">james.raulston@erlangers.org</a>	
Endocrinology	2nd floor	Dr. Alexandra Martin <a href="mailto:alexandra.martin2@erlangers.org">alexandra.martin2@erlangers.org</a>	
Genetics	3rd floor	Dr. Cathy Stevens <a href="mailto:cathy.stevens@erlangers.org">cathy.stevens@erlangers.org</a>	
GI	3rd floor	Dr. Jeffrey Lee <a href="mailto:jeffrey.lee@erlangers.org">jeffrey.lee@erlangers.org</a>	
Hem/Onc	** Massoud Bldg. 5th Floor	Dr. Katy Taylor <a href="mailto:katye.taylor@erlangers.org">katye.taylor@erlangers.org</a>	
Infectious Disease	** Massoud Bldg. 5th Floor	Dr. Ghussai Abd El Gadir <a href="mailto:ghussai.abdelgadir@erlangers.org">ghussai.abdelgadir@erlangers.org</a>	
Neurology	3rd floor	Dr. Coy Miller <a href="mailto:lewism.miller111@erlangers.org">lewism.miller111@erlangers.org</a>	
Orthopedic Clinic	2nd floor	Dr. Merritt Adams <a href="mailto:Merritt.Adams@erlangers.org">Merritt.Adams@erlangers.org</a>	
Pulmonology	3rd floor	Dr. Devon Greene <a href="mailto:devon.greene@erlangers.org">devon.greene@erlangers.org</a>	
UT Pediatrics Resident Gen	2nd floor	Dr. Vanessa Pigg <a href="mailto:vanessa.pigg@erlangers.org">vanessa.pigg@erlangers.org</a>	

### COMMUNITY PEDIATRIC CONTACTS

<b>Signal Mountain Pediatrics</b>	1303 Taft Hwy. Signal Mtn, TN 37377 423-886-7529	<b>Dr. Elaine Hatch</b> <a href="mailto:elaine.hatch@commonspirit.org">elaine.hatch@commonspirit.org</a>	<b>Renee Pilgrim</b> Practice Manager <a href="mailto:renee.pilgrim@commonspirit.org">renee.pilgrim@commonspirit.org</a>
<b>Promise Pediatrics</b>	375 Boynton Drive Ringgold, GA 30736 706-937-3331	<b>Dr. Henry Baughman</b>	<b>Christine Baughman</b> Contact for Students <a href="mailto:cbaughman@promisepediatrics.com">cbaughman@promisepediatrics.com</a>
<b>Bright Pediatrics</b>	<i>More Info. to Come</i>	<b>Dr. Rami Azzouz</b> <a href="mailto:ramiazzouz76@gmail.com">ramiazzouz76@gmail.com</a>	<b>Jennifer Ward</b> Administrator <a href="mailto:jward@bright-pediatrics.com">jward@bright-pediatrics.com</a>



<b>CONFERENCES</b>
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ALL Conferences Are In-Person	Days/Times	Location
Board Review	<b>Mondays</b> 8:00 am	<b>Massoud Building</b> Conf. Room #140
General Pediatrics Didactic	<b>Tuesdays</b> 8:00 am	<b>Massoud Building</b> Conf. Room #140
Grand Rounds	<b>Wednesdays</b> 8:00 am	<b>Pierce Conf. Room</b> Kennedy Outpatient Ctr. 1 <sup>st</sup> Floor
Morning Report	<b>Thursdays</b> 8:00 am	<b>Massoud Building</b> Conf. Room #140
Pediatrics Didactics for Medical Students	<b>Fridays</b> Noon – 3:00 pm <i>There may be slight changes to this schedule but will be notified</i>	<b>Overlook Conf. Room</b> Kennedy Outpatient Ctr. 3 <sup>rd</sup> Floor
<b><i>Conference Specific Titles for Fridays will be provided via email &amp; Outlook Calendar invitations</i></b>		
<b><i>You are required to attend morning conferences when assigned to daytime “shift” (inpatient days, nursery, outpatient clinics). You are not expected to attend morning conferences when scheduled for inpatient night float or ED evening shifts.</i></b>		
<b><i>You are expected to attend Friday afternoon didactics UNLESS you have an excused absence.</i></b>		

#### Topics covered in Friday Didactics

Abdominal Pain  
Advocacy  
Altered Mental Status  
Anemia  
Cough

Fever and Rash  
Neonatal Jaundice  
Poor Weight Gain  
Puberty  
Vomiting

## Grading Rubric

Students will receive grade of Honors (H), High Pass (HP), Pass (P), Fail (F) in each of 3 competencies:		
<b>Inpatient Evaluation</b>	<b>Nursery/Outpatient Eval</b>	<b>NBME Shelf Exam</b>
*must work with attending 3 days to get evaluation	*will include 2 evals (nursery and outpatient)	*completed on final day of rotation
*will have 1 or 2	*evals will be averaged	

	<i>Inpatient Evaluation</i>	<i>Outpatient Evaluation</i>	<i>Shelf Cutoffs</i>			
			<i>Q1 (0-1)</i>	<i>Q2 (2-3)</i>	<i>Q3 (4-5)</i>	<i>Q4 (6+)</i>
<b>Honors (H)</b>	$\geq 94\%$	$\geq 92\%$	82	82	83	84
<b>High Pass (HP)</b>	$\geq 89\%$	$\geq 88\%$	78	78	79	79
<b>Pass (P)</b>	$\geq 70\%$	$\geq 70\%$	62	63	63	64

<b>Evaluation scaling</b>		
# clerkships completed	Inpt eval - % points	Outpt eval - % points added
0	6	3
1	5	2.5
2	4	2
3	3	1.5
4	2	1
5	1	0.5
6	0	0

Residents can provide comments and feedback for evaluations via QR code (on your badge buddy)

<b>Final grade of H</b>	<b>H in all 3 domains</b>
<b>Final grade of HP</b>	minimum of HP in all 3 domains
<b>Final grade of P</b>	minimum of P in all 3 domains



## INPATIENT Medical Student Responsibilities

<b>Dress Code</b>	Scrubs or business casual
<b>Daily Patient Load</b>	You will be assigned <b>2-3 patients</b> at the start of the rotation.
	You will admit <b>new patients</b> as assigned by the Senior Resident & assume responsibility for their care.
	Students should increase patient load to <b>4 patients</b> by <b>end of week 1</b> to maximize learning.
<b>Daily Schedule</b>	<b>For Day Shift:</b> Report to <b>Aquarium</b> by <b>7:00 am</b> to receive patient assignments
	See your patients in the morning after Handoff & before the day's didactics
	<b>Attending Rounds 9:15 - 12:00</b>
	Check on your patients in afternoons, follow-up on labs/images/consults, admit new patients as assigned
<b>Night Float</b>	<b>For Night Shift:</b> Report to <b>Aquarium</b> for evening handover at <b>5:00 pm</b>
	Complete the "Scavenger Hunt" during <u>any down time</u> .
	Should stay until morning handover at <b>7:00 am</b> . <b>Do not leave early!</b>
<b>Documentation</b>	<b>Histories and Physicals</b> are to be written on ALL <b>new patient admissions</b>
	Write daily progress note on all patients to which you are assigned
	Use the following dot phrases to template your notes: <b>MEDSTUDHP/MEDSTUDSOAP</b>
	<b>To use the dot phrase, must first load to your profile:</b> My Tools --> "My smartphrases" --> search by user for Hines, Kathryn, select MEDSTUDHP and MEDSTUDSOAP, double click and "create copy"
	Students are not allowed to <b>"hide"</b> notes from patient/parent view.
Ask for feedback on your documentation from Senior Resident or Attending.	
<b>Presentations</b>	Be prepared to present your patients on Teaching Rounds.
	<b>Watch a video on Family Centered Rounds prior to inpatient rotation.</b> I like this one from Children's National (11 min) found on <b>YouTube:</b> <a href="https://www.youtube.com/watch?v=KebzZnL2Rvc">https://www.youtube.com/watch?v=KebzZnL2Rvc</a>
	Reference notes if needed but try to not read directly from a paper - know your patient and their plan!
	Tailor your presentation to the location (bedside or hallway). Recognize that different attendings may round differently.
<b>Assignments</b>	<b>Nighttime Evaluation</b> - to be completed by senior resident
	<b>Nightfloat Scavenger Hunt</b> - initialed by various people
	<b>Observed H&amp;P</b> - to be completed by senior resident or attending
	<b>Mid-Clerkship Feedback form</b> - to be completed by <b>FIRST</b> hospitalist attending
	<b>Case Logs and Time Logs</b> <b>Complete 5 Aquifer Cases</b>
<b>Feedback</b>	If you are not receiving regular feedback from Attending/Resident, ask for it.
	Residents will have the opportunity to submit feedback on your performance to the Attendings who will be completing your final evaluation(s).
<b>THINGS TO AVOID</b>	Do not discuss care plans with the family without first discussing with Senior Resident or Attending.
	Do not "disappear" from the team. Let your resident know if you need time to work on Aquifer cases or read about patients.

## **OUTPATIENT Medical Student Responsibilities**

<b>Typical Outpatient SCHEDULE</b>	<b>One (1) week</b> of assigned subspecialty or community pediatrics clinic
	<b>Five (5) mornings</b> in Nursery (5th) Floor
	<b>Four (4) afternoons</b> in resident general pediatric clinic (Kennedy Center) <ul style="list-style-type: none"> <li>• <b>Monday &amp; Thursday</b> - Continuity Clinic</li> <li>• <b>Tuesday &amp; Wednesday</b> in walk-in clinic (usually for sick visits)</li> </ul>
	<b>Four (4) shifts</b> in the Emergency Department
<b>SUBSPECIALTY Clinics</b>	<b>Dress Code:</b> Business Casual (unless directed otherwise by Attending). <b>**Have white coat available</b>
	Reference <b>Page 5</b> for 'Clinic Locations and Contacts'
	Expectations regarding documentation will vary from clinic to clinic.
	<b>Morning Clinic</b> begins at <b>9:00 a.m.</b> <b>Afternoon Clinic</b> begins at <b>1:00 p.m.</b> (unless otherwise specified)
<b>Community Primary Care Clinics</b>	You will receive clinic location and contact information prior to your start date.
	<b>Dress Code:</b> Business Casual (unless directed otherwise by Attending).
	You may be excused from morning conferences, depending on clinic location.
<b>NEWBORN Nursery</b>	<b>Five (5) mornings</b> in Nursery (5th) Floor
	Attend Board Review on <b>Monday of your scheduled Nursery week</b> *Find the nursery resident to exchange info and coordinate start times each day.
	<b>Dress Code:</b> Business Casual or scrubs
	<b>Review</b> - Newborn Exam, Ballard Exam, Hip Exam <b>prior to starting:</b> ( <a href="http://med.stanford.edu/newborns/clinical-rotations/residents/residents-newborn-exam.html">http://med.stanford.edu/newborns/clinical-rotations/residents/residents-newborn-exam.html</a> ).
<b>Emergency Dept.</b>	<b>Four (4) shifts</b> in the Emergency Department
	<b>Dress Code:</b> Scrubs
<b>Resident Gen Peds Clinic</b>	<b>Two (2) Afternoons</b> Continuity Clinic
	<b>Two (2) Afternoons</b> Walk-In Clinic
	<b>Dress Code:</b> Business Casual
<b>Assignments</b>	<b>Skills Rubrics:</b> Developmental Assessment, Otosopic Exam, Time/Case Logs, Complete (5) Aquifer Cases of your Choice
	<b>1 Competency each for:</b> <ul style="list-style-type: none"> <li>• Newborn (0-1 month)</li> <li>• Infant (1-12 months)</li> <li>• Toddler (12-60 months)</li> <li>• School age (5-12 years)</li> <li>• Adolescent (13-19 years)</li> </ul>

## Assignments

Assignment	Page	Notes	√
<b><i>Due date will be specified during Orientation</i></b>			
"Book Club"	12-14	Participation requirement – read story and review reflection questions. Short story is "A Lovely Family"	
Advocacy Project	15-16	Group project. Products include 10 minute presentation, 1-pager or op-ed, letter to state representative.	
<b><i>Due 2 days prior to Shelf Exam (last day of clinical duty)</i></b>			
Initials on Schedule	Paper schedule	For outpatient areas only	
Observed H&P	17-18	Can be completed by resident or attending	
Mid-Month Clerkship Feedback	19-20	Must be completed by first inpatient attending	
Otoscopic Exam	21	Can be completed by resident or attending	
Developmental Assessment	22	Can use provided Kube card during assessment. Can be completed by resident or attending.	
Nightfloat Scavenger Hunt	23	Complete as many items as you can and have supervisor initial	
Resident Evaluation of Student on Nights	24	To be completed by supervising senior resident on nights	
<b><i>Due midnight on last day of rotation</i></b>			
Aquifer Cases	25	Complete 5 cases of your choosing	
Case logs	25		
Time logs	25		

## A Lovely Family...

Gitanjali Arora, MD, DTMH

**A** LOVELY FAMILY...  
 "What a lovely family!" we said in unison as we walked into the hallway. The social worker, the resident rotating with our pediatric palliative care team, and I all smiled at this shared sentiment. The family *was* lovely. We had just finished our initial consult with the mother, father, and 5-year-old patient—a previously healthy girl now diagnosed with a brain tumor with an extremely poor prognosis. Although it was our first-time meeting, her parents shared openly about their process of medical decision making, their hope that she could have some quality time at home with her siblings, and their worries that they would not be able to protect her from discomfort. The patient herself added lively and imaginative stories throughout our visit, smiled widely to reveal her dimples, and wiped her mother's tears as she kissed her on the cheek and reassured her that "everything would be ok."

What else could we have said when leaving the room? They were truly a lovely family and the words to describe their pain and loss were perhaps too daunting to wrap our hearts around just yet. However, weren't all the patients and families we had seen all day also lovely? Why hadn't I walked out of the 12 other patient rooms that day with the same reflection? Was there something about this family that resonated with me in a particular way? Was it that they were "palliative-minded," using many of the words we would have chosen to use to describe their hopes and worries about medical treatment? Was it the way they opened up to us so readily? Did their child remind me of my own? Or was it that this White English-speaking cis-gendered heterosexual family is my cognitive shortcut for what a lovely family looks like, even though my own family does not look like this. What would it mean that I had designated this family as lovely? Would I check-in on this patient and her family more often? Would I spend more time thinking about her symptom management and goals of care? Because I had determined that this family was "lovely," would they receive better care

than all the other lovely families that I had seen that day where I had not recognized their loveliness?

I have learned that implicit bias, "the associations outside our awareness that affect our understandings, behaviors, and decisions" are pervasive, including among health care professionals. I have worked toward understanding how through my own associations, I am not able to hear the voices of my patients equally and, therefore, cannot provide healing and comfort equitably. Through global health work, I have been taught by patients and mentors that meaningful and ethical engagement across cultures requires cultural humility; the concept that emphasizes the limitations of our own cultural perspective and the inability to ever be fully competent in another person's culture or experience. And I am increasingly aware that the view through which we hear and advocate for patients and families is undoubtedly influenced by our own cultural construct, and perhaps further limited by the predominant cultural identification of our team as non-Hispanic White.

The incident with this family occurred two years ago. That same day, I had spent the morning facilitating communication between the medical team and the mother of a teenage boy with a relapsed and now terminal illness. The medical team shared that the mother had refused the recommended medical plan, was difficult to work with, and was angry. Before meeting her, because of the words used, I could also infer that she was Black. Although palliative care is often consulted to help when there are difficulties in communication between the medical teams and families, the descriptors "noncompliant," "aggressive," "difficult to engage," "not warm," and "taking advantage of the health care system" were stereotypes I had most often heard used when describing Black mothers in our hospital.

When our palliative care team met with the mother, she spoke effusively about her son's life: his accomplishments, his and her hopes that he would attend university, and eventually become a doctor. We watched a video of him

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giving his commencement speech—we watched it twice. She shared her worries that the health system would not treat him fairly, that he would be given too much medication, or experimental treatment, or not enough treatment. Her mistrust of the health system may have been influenced by the long U.S. history of medical maltreatment of African American patients, and was being reinforced by the current inability to hear her. We understood from our colleagues that there was no treatment that would offer cure and yet we were describing her as noncompliant for refusing our medical recommendations. Regrettably, I had not left this patient's room remarking on the loveliness of his family. In the years since, and with the benefit of learning and continued reflection on my own

biases, I have often recalled the way this mother's eyes lit up as she shared her son's accomplishments and how he delighted in her pride. Truly, a lovely family.

### PERSONAL REFLECTION

Address correspondence to:  
 Gitanjali Arora, MD, DTMH  
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 Children's Hospital Los Angeles  
 4650 Sunset Boulevard #170  
 Los Angeles, CA 90027  
 USA

E-mail: garora@chla.usc.edu

## **“Book Club” Reflection Questions**

1. Think of words (positive and negative) that you have used to describe patients/families in the past.  
Does using certain descriptors impact their medical care? How so?
2. Think of an instance when a patient/family was described to you by another member of the care team prior to your meeting the patient/family.  
How did hearing the description alter your approach to the patient/family?
3. How do you overcome bias or patient/family labels to deliver equitable care to everyone?
4. What tools can a physician use to see the “loveliness” in every family and how could the physician communicate this perceived “loveliness” to others on the health care team?

## Advocacy Project Outline

### Goal:

Medical students will establish a working knowledge of what it means to be a child advocate and how to use tools of the media, research, and government systems to champion a specific pediatric issue.

### Objectives:

1. Identify important public health issues for the pediatric population.
2. Create a "one-pager" outlining an important pediatric health topic, why it matters, and what can be done about it.
3. Discuss obstacles in overcoming challenges in beginning advocacy initiatives.
4. Describe community, state, and/or federal resources available to support pediatric advocacy initiatives.
5. Identify your local, state, and national legislative representatives.

### Instructions: (Goal is to evaluate all presentations in ~ 1 hour or 1 afternoon)

1. Students will be divided into pairs/groups at Orientation.
2. Students are to identify a specific advocacy topic (see list) and develop a 10-minute presentation and class discussion regarding their topic to be presented on their assigned case conference day.
  - a. Students are to submit 3 learning goals that they want learners to take away from their presentation as "take away" points.
  - b. The presentation should include: Background, Defining the problem, Why it matters, and a Call to action (how to join the collaboration).
  - c. Students are to initiate a discussion with their classmates regarding barriers and solutions to the identified problem with emphasis on audience participation. Debate is welcome and is a tool for learning.
  - d. Students are encouraged to use multi-media presentations, interviews, and non-medical contacts as sources. Think outside the box!
3. The students will also develop a "one-pager" or an "Op-Ed" to be distributed to the rest of the clerkship group.
4. Students will need to identify their State Senators (General Assembly) and State House Representatives and write a letter to one of them about their featured concern. This letter will be read aloud to the group. One of these letters will be voted on by the group to be sent to the state representative along with the 1-pager.

### Summary of requirements to complete as a group and turn in on day of presentation:

- 10-minute presentation to whole group with 3 "take aways" for the group
- 1-pager or Op-ed
- Letter to state representative about presentation topic

**Suggested topics:**

1. Gun violence/Gun-related deaths in children
2. Drowning
3. Safe Sleep/SIDS
4. Bike Helmets
5. Medicaid expansion/CHIP coverage
6. Drug use/Accidental Overdose
7. Child Abuse
8. Under immunization
9. Immigrant Health
10. Mental Health and Emotional Development
11. Human trafficking
12. Foster care
13. Online safety
14. E-Cigarettes and flavored tobacco products
15. Other (must be approved by clerkship director)

**Grade:**

This will be a completion grade based on the previously described criteria. If the CD feels that the presentation was inadequate or the presentation was not completed at the assigned time, the student(s) will receive an incomplete and will have to re-do the assignment(s) until it meets an adequate standard.





<b>Observed History and Physical Exam (EPA 1)</b>			
Student:			
Evaluator (Print & Sign):			
Location:			
Date:			
<b>Obtain a complete and accurate history in an organized fashion</b>			
Gathers insufficient or overly exhaustive information	Gathers some information or occasionally too much information	Obtains an acceptable history in a mostly organized fashion.	Obtains a complete and accurate history in an organized fashion.
Comments:			
<b>Demonstrate clinical reasoning in gathering focused information relevant to a patient's care.</b>			
Fails to recognize patient's central problem.	Recognizes patient's central problem but does not prioritize or filter information.	Is able to filter signs and symptoms into pertinent positives and negatives.	Consistently filters data into pertinent positives and negatives, and incorporates secondary data into medical reasoning.
Comments:			
<b>Perform a clinically relevant, appropriately thorough physical exam pertinent to the setting and purpose of the patient visit</b>			
Incorrectly performs basic exam maneuvers or does not examine relevant areas of the patient for the presenting problem.	Performs basic maneuvers correctly but does not demonstrate organization or ability to prioritize portions of the exam.	Targets the exam to areas necessary for the encounter and performs exam correctly in a mostly organized manner.	Consistently performs an accurate complete or targeted exam in a logical and fluid sequence.
Comments:			

<b>Identify, describe and document normal and abnormal physical exam findings.</b>			
Misses key findings.	Identifies, describes, and documents normal findings.	Identifies, describes, and documents normal and abnormal findings.	Routinely identifies, describes, and documents normal and abnormal physical exam findings and is able to link to possible differential diagnoses.
Comments:			
<b>Uses appropriate questioning to sort the differential to avoid premature decision making.</b>			
May jump to conclusions without first asking probing questions	Questions reflect a narrow differential diagnosis.	Questions are purposefully used to clarify patient's issues.	Demonstrates astute clinical reasoning through targeted hypothesis-driven questioning.
Comments:			
<b>Demonstrate patient-centered interview skills (attentive to verbal and nonverbal cues, cultural competency, active listening).</b>			
Is disrespectful, condescending, or arrogant in interactions with patients; disregards patient privacy and autonomy; or insensitive of cultural differences.	Communicates unidirectionally, may not respond to patient verbal and nonverbal cues, or has difficulty establishing rapport.	Relates well to most patients and families with few exceptions, demonstrates effective communication skills (silence, open-ended questions, body language, listening, and avoids jargon) that put families at ease, and appreciates cultural differences.	
Comments:			
<b>Summarize your impression of the student's current ability in performing an H&amp;P (Indicate level of entrustment by checking the appropriate box)</b>			
	Can perform only as coactivity with supervisor		
	Can perform with coaching and supervisor ready to intervene		
	Can perform without coaching but with ALL findings double-checked		
	Can perform without coaching and only KEY findings double-checked		

## UTHSC Pediatrics Mid-Clerkship Formative Feedback

**Student Name:** \_\_\_\_\_ **Faculty Name:** \_\_\_\_\_

**Today's Date:** \_\_\_\_\_ **Dates worked with the student:** \_\_\_\_\_

**Student Self-Assessment** **(TO BE COMPLETED PRIOR TO MEETING WITH FACULTY)**: comment on 1-2 strengths and 1-2 areas for improvement for the remainder of your clerkship. Include one individual learning or wellness GOAL for the remainder of the rotation.

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**Faculty Assessment:**

Skill	Concerns Noted	Approaching expectations	Meeting expectations	Exceeding expectations
Obtain an accurate, organized history and physical exam.				
Use clinical reasoning to develop and organize a differential diagnosis.				
Develop management plan including recommendation of appropriate labs, imaging, medications.				
Document clinical encounter that is accurate, organized, and timely.				
Deliver accurate, well-organized oral presentation that can be tailored according to audience and situation.				
Actively engage with and maintain professional interactions with the multidisciplinary team				
Effectively communicate with patients, families, and team members.				

Please comment on 1-2 strengths:

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Please list 1-2 recommendations for improvement:

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**Verification of Case Logs** – Please review, discuss with the student, and mark 2-3 of the following required diagnoses and attest that the student has been an active participant in the patient’s care by signing this form.

- Parental Concern: Behavior & Development (sleep, colic, tantrums, developmental delay, ADHD, autism)
- Parental Concern: Growth & Nutrition (FTT, poor weight gain, short stature, obesity, poor feeding)
- Central Nervous System complaint (headache, meningitis, concussion, seizure, ataxia, etc)
- Chronic medical problem (e.g. asthma, T1DM, CP, SCD, CF)
- Dermatological complaint (eczema, SSSS, viral exanthem, urticaria, contact dermatitis, RMSF, seborrhea, etc)
- Emergent clinical problem (shock, DKA, encephalopathy, burn, abuse, trauma)
- Gastrointestinal complaint (gastroenteritis, pyloric stenosis, appendicitis, intussusception, HSP, GERD)
- Musculoskeletal complaint (trauma, infection, inflammation, overuse)
- Respiratory complaint (upper or lower respiratory tract)
- Unique condition (neonatal jaundice, fever without a source, autoimmune disease, UTI, systemic viral illness)

<b>Observed H&amp;P:</b>	Completed	Not yet completed
(Circle One)		

<b>Clinical Skills Rubrics:</b>		
Developmental Assessment	Completed	Not yet completed
(Circle One)		

Otosopic Examination	Completed	Not yet completed
(Circle One)		

<b>Student Signature</b> _____	<b>Faculty Signature</b> _____
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### Clinical Skills Rubric 1 – Otoscope Exam

- Can be assessed on inpatient or outpatient
- Can be assessed by faculty or senior resident (PGY2 or PGY3)
- View online module prior to assessment:  
[Acute Otitis Media by A. Ruan, J. Cheng OPENPediatrics](#) (on You Tube)

### Pediatrics Clerkship Otoscopic Exam Checklist

**Student Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Skill to be assessed	Unable to perform	Able to perform with prompting	Able to perform independently
1. Describes and performs proper positioning of the child prior to the otoscopic exam.			
2. Describes the technique, including positioning of the pinna for different ages, and accurately performs the otoscopic exam.			
3. Describes the TM including color, position, translucency, and other conditions.			
4. Accurately describes the findings of the TM (confirmed by preceptor).			
5. Accurately describes criteria for diagnosis of AOM.			

**Attending/Supervising Resident Name:** \_\_\_\_\_

**Attending/Supervising Resident Signature:** \_\_\_\_\_

### Clinical Skills Rubric 2 – Developmental Assessment

- Can be assessed inpatient or outpatient
- Can be assessed by faculty or senior resident (PGY2 or PGY3)
- Recommend reading the following short chapter prior to assessment: Caplin, D., Cooper, M. "Child Development for Inpatient Medicine", *Comprehensive Pediatric Hospital Medicine*. 2007: 1285 – 1292. This can be accessed through UTHSC Library website.
- You can use your Kube card during the assessment if desired.

## Pediatrics Clerkship Developmental Assessment Checklist

**Student Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Skill to be assessed	Unable to perform	Able to perform with prompting	Able to perform independently
1. Gains rapport with patient and caregiver.			
2. Developmental assessment is age-appropriate.			
3. Assesses whether earlier milestones were achieved on time.			
4. Describes "red flags" for a given age.			
5. Synthesizes an overall assessment for the child's development (delayed versus normal).			
6. Able to describe one or more issues that may impact on validity of screening exam.			

**Attending/Supervising Resident Name:** \_\_\_\_\_

**Attending/Supervising Resident Signature:** \_\_\_\_\_

## Pediatric Clerkship – Expectations for students on Night Float

Student Name: \_\_\_\_\_

Block: \_\_\_\_\_

1. Your shift begins at evening handover (5:00 p.m.) and you are expected to stay the full night, until morning handover (6:15 a.m.)
2. Be proactive in seeing admissions overnight.
3. Write H&Ps on all patients you see on admission.
4. Ask the night residents for feedback on your history-taking and physical exam skills, as well as your presentations and documentation. Have the night senior resident complete the "Resident Evaluation of Student on Nights" form.
5. Complete the "Night Float Scavenger Hunt" of experiences below over the course of your week.
6. If you find yourself with downtime, work on the scavenger hunt, complete aquifer cases, catch up on time/case logs, study for the shelf, or ask the residents to teach you something.

### Night Float Scavenger Hunt

<i>Experience</i>	<i>Initials</i>
1. Find overnight respiratory therapist (RT) and watch them set up a circuit for a nebulized breathing treatment.	
2. Watch nurse or RT perform nasopharyngeal suctioning (with wall suction).	
3. Watch RT deliver albuterol MDI treatment to patient.	
4. Find Child Life Specialist (in ED overnight) and shadow them as they prep a patient for procedure.	
5. Interpret an EKG – discuss with overnight resident.	
6. Interpret a chest X-ray or abdominal film – compare your interpretation to that of radiologist or your overnight resident.	
7. Watch nurse place nasogastric tube.	
8. Watch a nurse start a tube feed (NG/NJ/GT/GJ)	
9. Watch nurse start peripheral IV.	
10. Help nurse bathe, weigh, or reposition a medically complex patient.	
11. Swaddle an infant.	
12. Change a diaper.	

**RESIDENT EVALUATION OF MEDICAL STUDENT PERFORMANCE ON NIGHTS****Name of Student being evaluated** \_\_\_\_\_**Dates of Night Shifts** \_\_\_\_\_

1. Please comment on this student's ability to perform a history and physical and to keep appropriate records on patients. \_\_\_\_\_  
\_\_\_\_\_
2. Is the student well integrated into the team? (participates on rounds, patient follow-up, etc.)  
\_\_\_\_\_  
\_\_\_\_\_
3. Please comment about the student's performance when on call. \_\_\_\_\_  
\_\_\_\_\_
4. Please assess the student's professionalism (being prompt, interacting in a professional manner with the health care team and with families). \_\_\_\_\_  
\_\_\_\_\_
5. Is this student's knowledge base appropriate for level of training? \_\_\_\_\_  
\_\_\_\_\_
6. Other Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Name of Resident completing this evaluation:** \_\_\_\_\_**Signature of Resident completing this evaluation:** \_\_\_\_\_**\*\*KINDLY GIVE TO SUPERVISING RESIDENT ON NIGHTS TO COMPLETE\*\***



## AQUIFER CASE REVIEWS

<a href="https://aquifer.org/">https://aquifer.org/</a>	Sign in or register if new user. Hover over "courses" and choose Pediatrics/CLIPP
Complete 5 cases of your choosing.	
<b>DUE DATE:</b> Case Reviews are Due <b>no later than midnight the last day of your rotation</b> , Which is also your Shelf Exam Date.	
You will receive credit based on completion on time.	

### TIME & CASE LOGS

*Time and Case Logs should be entered daily, however, weekly at a minimum*

Link to "eMedley" INSTRUCTIONS HOW TO: Enter Case Logs		<a href="https://he.emedley.com/uthsccom">https://he.emedley.com/uthsccom</a>
Link to "OLSEN" INSTRUCTIONS HOW TO: Enter Time/Case Logs		<a href="https://uthsc.edu/medicine/medical-education/clerkships/logging.php">https://uthsc.edu/medicine/medical-education/clerkships/logging.php</a>
Select	Description	Details
Level of Participation as:	Active Participant	
	Alternative Experience	<i>Standardized Patient</i>
	Alternative Experience	<i>Online Case</i>
Competency (Diagnosis)	Students may use the same patient for multiple competencies but <b>must include</b> separate entries for each competency	
Describe Encounter	by including: <b>one paragraph</b> for <b>each</b> competency	Using approx. 1 sentence for EACH of the following: <ul style="list-style-type: none"> <li>• Presenting signs/symptoms of patient</li> <li>• Pertinent exam/labs/studies</li> <li>• Final diagnosis/treatment plan</li> <li>• One thing you learned from this patient/diagnosis</li> </ul>
<b>*Cases must include 4 items listed above for each competency.</b> <b>If not, case log will be denied &amp; you will be asked to revise &amp; resubmit</b>		
Be very descriptive about your patient encounters		
<b>Start Early!</b>	<b>Don't wait until end of rotation to begin logging encounters</b>	
<b>BOTH Case &amp; Time</b>	<b>DUE - Last Day of Rotation (no later than MIDNIGHT)</b> Same Day as Shelf Exam	

## Required Diagnoses (Case Logs) for Pediatrics Clerkship

1. Health Maintenance – Well Child Care: Newborn (0-1 month)
2. Health Maintenance – Well Child Care: Infant (1-12 months)
3. Health Maintenance – Well Child Care: Toddler (12-60 months)
4. Health Maintenance – Well Child Care: School-aged (5-12 years)
5. Health Maintenance – Well Child Care: Adolescent (13-19 years)
6. Parental Concern: Growth & Nutrition (FTT, poor weight gain, short stature, obesity, poor feeding)
7. Parental Concern: Behavior & Development (sleep, colic, tantrums, developmental delay, ADHD, autism)
8. Respiratory complaint (upper or lower respiratory tract)
9. Gastrointestinal complaint (gastroenteritis, pyloric stenosis, appendicitis, intussusception, HSP, GERD)
10. Dermatological complaint (eczema, SSSS, viral exanthem, urticaria, contact dermatitis, RMSF, seborrhea, etc)
11. Central Nervous System complaint (headache, meningitis, concussion, seizure, ataxia, etc)
12. Emergent clinical problem (shock, DKA, encephalopathy, burn, abuse, trauma)
13. Chronic medical problem (e.g. asthma, T1DM, CP, SCD, CF)
14. Unique condition (neonatal jaundice, fever without a source, autoimmune disease, UTI, systemic viral illness)
15. Musculoskeletal complaint (trauma, infection, inflammation, overuse)

*New Academic Year Begins: 07/01/25  
This Handbook will be updated at that time*

**2024 - 2025  
Pediatrics Residents**

**1st Year Residents**



**Eric  
Beveridge, DO  
949-378-8773**



**Eli  
Brown, DO  
615-545-2620**



**Allie  
Emmert, MD  
270-670-6661**



**Haley  
Felts, MD  
276-617-8332**



**Mattea  
Griffus, DO  
865-266-9682**



**Kaitlyn  
Haritatos, MD  
770-639-2798**



**Taylor  
Humbert, MD  
731-343-4288**



**Cassie  
English, MD  
423-827-4823**



**Adi  
Purohith, DO  
509-319-9414**



**Madison  
Wall, MD  
304-610-2717**

**2nd Year Residents**

		
<b>Faith Blackmon, DO 931-644-4392</b>	<b>Austin Clark, MD 228-366-0489</b>	<b>Brooke Daugherty, MD 270-556-2246</b>
		
<b>Blaine Eggemeyer, DO 636-232-3229</b>	<b>Kerigan Green, MD 225-573-6309</b>	<b>Kruthika Gurukkal, MD 205-218-5155</b>
		
<b>Camara Prichard, DO 423-260-1359</b>	<b>Rachel Underwood, MD 530-304-1715</b>	<b>Katelyn Ward, MD 606-616-2561</b>

**3rd Year Residents**

		
<b>Abdelrahman Amro, MD 901-550-5221</b>	<b>Victoria Cox, DO 865-805-9046</b>	<b>Lauren Edmond, DO 469-512-5898</b>
		
<b>Kaitlyn Ellington, MD 770-876-0327</b>	<b>Matthew Holland, DO 865-307-0473</b>	<b>Jennifer Justice, DO 731-438-5033</b>
		
<b>Jennifer Lee, MD 865-806-4303</b>	<b>Jae Maeng, MD 615-686-5658</b>	<b>Alexandra Stedke, DO 901-827-6535</b>

# SAMPLE EVALUATION FOR YOUR REFERENCE

## 2025-26 Student Core Clerkship Evaluation - Pediatrics How You Are Graded – Final Evaluation

4/25/24, 11:26 PM

2024-25 Student Core Clerkship Evaluation: Pediatrics

Leave the following blank if you are the evaluator.

I am submitting this evaluation on behalf of:

It is appropriate for me to evaluate this student (i.e. no familial, personal, doctor-patient relationship).

Yes

No

Please choose the option that best describes this student.

### Complete Evaluation for Rubric "2024-25 EPA 01: History & Physical"

Obtain a complete and accurate history in an organized fashion.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gathers insufficient or overly exhaustive information			Gathers some information or occasionally too much information		Obtains an acceptable history in a mostly organized fashion.		Obtains a complete and accurate history in an organized fashion.
Identify, describe, and document normal and abnormal physical exam or mental status exam findings.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Misses key findings.			Identifies, describes, and documents normal findings.		Identifies, describes, and documents normal and abnormal physical exam or mental status exam findings.		Routinely identifies, describes, and documents normal and abnormal findings and uses the exam to help prioritize the working differential diagnoses.

### Complete Evaluation for Rubric "2024-25 EPA 02: Differential Diagnosis"

<b>Organizing a Differential Diagnosis</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Unable to formulate a Differential Diagnosis despite coaching			Can construct a basic differential diagnosis with coaching		Constructs a basic differential diagnosis for common presentations independently		Independently constructs and prioritizes differential diagnosis for common presentations
<b>Clinical Reasoning</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Unable to articulate a clinical impression			Inconsistently able to articulate a clinical impression		Consistently able to articulate a reasonable clinical impression but has difficulty integrating new information as it emerges.		Consistently able to articulate a reasonable clinical impression and update accordingly as new information emerges.

## Complete Evaluation for Rubric "2024-25 EPA 03: Recommend &amp; Interpret tests"

Provide rationale for decision to order tests, taking into account available evidence-based practices and patient preference	<input type="radio"/> Unable to justify or recognize use of testing	<input type="radio"/>	<input type="radio"/> Inappropriately recommends tests	<input type="radio"/>	<input type="radio"/> Recommends mostly appropriate and patient-centered testing	<input type="radio"/>	<input type="radio"/> Recommends consistent evidence-based and patient-centered testing
Interpret results of basic studies	<input type="radio"/> Cannot explain clinical importance of results	<input type="radio"/>	<input type="radio"/> Fails to recognize or react to abnormal results	<input type="radio"/>	<input type="radio"/> Interprets and reports clinically relevant results	<input type="radio"/>	<input type="radio"/> Distinguishes common, insignificant abnormalities from clinically important ones

## Complete Evaluation for Rubric "2024-25 EPA 04: Orders &amp; prescriptions"

Demonstrate an understanding of common orders and prescriptions	<input type="radio"/> Lacks basic knowledge needed to propose orders or prescriptions	<input type="radio"/>	<input type="radio"/> Unable to articulate rationale behind orders and prescriptions	<input type="radio"/>	<input type="radio"/> Articulates rationale behind orders or prescriptions	<input type="radio"/>	<input type="radio"/> Articulates how an order or prescription will change management
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## Complete Evaluation for Rubric "2024-25 EPA 05: Document clinical encounter"

Prioritize and synthesize information	<input type="radio"/> Significant deficit(s) in content or organization	<input type="radio"/>	<input type="radio"/> Misses some key information or contains multiple errors OR disorganized content	<input type="radio"/>	<input type="radio"/> Contains key information in an organized fashion but includes unnecessary details or redundancies	<input type="radio"/>	<input type="radio"/> Provides organized, accurate narrative that illustrates clinical reasoning
Professional expectations for documentation	<input type="radio"/> Excessive and inappropriate use of copy/paste function OR copies information directly from resident/attending notes OR unable to complete notes in a reasonable time.	<input type="radio"/>	<input type="radio"/> Includes copy/paste without revision and/or has difficulty meeting expectations for note turnaround times	<input type="radio"/>	<input type="radio"/> Notes are accurate, timely, and updated with appropriate use of templates	<input type="radio"/>	<input type="radio"/> Notes are accurate, timely, and appropriately updated; goes beyond basic template by incorporating multidisciplinary perspectives in notes

## Complete Evaluation for Rubric "2024-25 EPA 06: Oral presentation of clinical encounter"

Data organization and presentation skills	<input type="radio"/> Presentation is disorganized, or is often not prepared to present.	<input type="radio"/>	<input type="radio"/> Presentation is somewhat organized, but key elements are incompletely or exhaustively addressed.	<input type="radio"/>	<input type="radio"/> Presentation is organized and succinct but the assessment and/or plan are underdeveloped.	<input type="radio"/>	<input type="radio"/> Presentations are consistently organized, succinct, and prioritized with a well-reasoned assessment and plan
Ability to adjust the oral presentation to the situation or the audience	<input type="radio"/> Does not make appropriate adjustments.	<input type="radio"/>	<input type="radio"/> Makes some appropriate adjustments, but key elements are mishandled.	<input type="radio"/>	<input type="radio"/> Makes appropriate adjustments to length or complexity with prompting.	<input type="radio"/>	<input type="radio"/> Consistently makes appropriate adjustments to the length and complexity depending on the clinical situation and audience.

## Complete Evaluation for Rubric "2024-25 EPA 09: Interprofessionalism"

Multidisciplinary team communication and respect	<input type="radio"/> Dismisses input from nonphysician members of team	<input type="radio"/>	<input type="radio"/> Exhibits limited participation with or does not consistently incorporate input from other team members	<input type="radio"/>	<input type="radio"/> Engages actively with other members of the team and incorporates their input	<input type="radio"/>	<input type="radio"/> Discusses recommendations and collaborates with interprofessional team members when appropriate
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## Complete Evaluation for Rubric "2024-25 CC Professionalism"

<p><b>Identifies limitations and gaps in knowledge, skill and experience</b></p> <p><b>Seeks and incorporates feedback to improve</b></p>	<p>○</p> <p>May demonstrate overconfidence by not seeking help or lacks awareness of limitations</p> <p>May become defensive</p>	○	<p>○</p> <p>Demonstrates limited help-seeking behavior to fill gaps in knowledge, skill, and experience</p>	○	<p>○</p> <p>Open and accepting of feedback and makes an effort to improve</p>	○	<p>○</p> <p>Initiates help-seeking behaviors and seeks feedback often; recognizes limitations and integrates input from others to improve</p>
<p><b>Professional attributes and responsibilities</b></p>	<p>○</p> <p>Frequently inappropriate behavior (unavailable, not reliable, inappropriate attire, erratic attendance, or socially aggressive)</p>	○	<p>○</p> <p>Occasional lapses in professional behavior (poor confidentiality, poor choice of language, occasionally late, poor communication)</p>	○	<p>○</p> <p>Meets expected standards for professionalism (punctual, demonstrates mutual respect with patients and team members)</p>	○	<p>○</p> <p>Exceeds high professional standards (follows through on tasks, punctual, behaves ethically, maintains poise under pressure, admits mistakes and changes behavior).</p>
<p><b>Demonstrates duty and accountability to patients, the healthcare team, and the profession of medicine</b></p>	<p>○</p> <p>Does not fulfill obligations of seeing and reporting on assigned patients</p> <p>Insensitive, disrespectful, or arrogant</p>	○	<p>○</p> <p>Fulfills basic requirements of seeing patients</p> <p>May have difficulty establishing rapport with patients, families, or team members</p>	○	<p>○</p> <p>Is an active member of team going beyond basic requirements for patient care</p> <p>Relates well to most patients, families, and team members</p>	○	<p>○</p> <p>Assumes true ownership of his/her patients and anticipates patient and team needs</p> <p>Easily establishes rapport with patients, families, and team members</p>

## Overall Narrative Feedback

Summative Narrative Comment (not automatically included on the MSPE/Dean's letter): Please include at least 4 sentences with specific examples when possible. Please include discussion of at least 1-2 strengths and 1-2 areas for improvement. Please include a comment for any EPA marked below average.

I have provided the student verbal and/or written feedback.

Yes

No





## SAMPLE EVALUATION FOR YOUR REFERENCE

### Pediatrics Outpatient and Newborn Evaluation 2025-2026

I am completing this evaluation on behalf of: (if applicable) \_\_\_\_\_

Data Gathering Skills				
History Taking	Gathers completely insufficient information	Gathers some information or occasionally too much information. History may be poorly organized.	Obtains an appropriate history in an organized fashion. History is structured and learner cannot alter based on patient responses.	Obtains a complete history in an organized fashion. Learner is able to pivot structure of interview and ask appropriate follow up questions based on patient responses.
Physical Exam	Unable to complete pediatric physical exam or cannot identify normal vs. abnormal.	Identifies and describes normal exam findings	Identifies and describes normal and abnormal findings. Exam is structured and learner cannot adjust based on situation.	Routinely identifies and describes normal and abnormal exam findings and adjusts the order of exam/ technique based on situation.
Knowledge Application and Analytical Skills				
Organizing differential diagnosis	Unable to formulate a differential diagnosis despite coaching.	Can construct a basic differential diagnosis with coaching.	Constructs a basic differential diagnosis for common presentations independently.	Independently constructs and prioritizes differential diagnosis for common presentations.
Clinical Reasoning	Unable to articulate a clinical impression.	Inconsistently able to articulate a clinical impression	Consistently able to articulate a reasonable clinical impression but has difficulty integrating new information as it emerges.	Consistently able to articulate a reasonable clinical impression and update accordingly as new information emerges.

Rationale for ordering tests	Unable to justify or recognize use of testing.	Inappropriately recommends tests.	Recommends mostly appropriate and patient-centered testing.	Recommends consistent evidence-based and patient-centered testing.
Presentation and/or Documentation skills	Presents and/or documents in a disorganized fashion, no chronology to history, often not prepared to present	Presents and/or documents acceptable delineation of primary problems with occasional "holes" in characterization, chronology, and diagnostic information	Presents and/or documents history in organized chronological fashion, but has an underdeveloped assessment and plan	Consistently filters, synthesizes, and prioritizes information into a well-organized presentation/ documentation with a well-reasoned assessment and plan
<b>Interpersonal and Communication Skills</b>				
Compassionate relationships with patients/families	Insensitive, disrespectful, or arrogant. Unable to establish rapport with patients/families.	May have difficulty establishing rapport with patients/families OR is able to establish superficial rapport but is not viewed by family as true member of care team.	Relates well to most patients and families. Viewed as trusted member of care team.	Easily establishes rapport with patients and families, even amidst complex circumstances.
Professional relationships with colleagues	Does not take initiative to interact with interprofessional team members OR unable to establish rapport with colleagues	Exhibits limited OR sometimes negative interactions with interprofessional team members	Generally positive interactions with interprofessional team members; seeks input from non-physician team members	Consistently positive interactions with interprofessional team members AND consistently acknowledges/ incorporates their input in patient care

Professionalism				
Demonstrates commitment to self-learning, seeking feedback, and knowing limitations	May demonstrate overconfidence by not seeking help or lacks awareness of limitations and gaps in own personal knowledge	Demonstrates limited help-seeking behavior to fill gaps in knowledge, skill, and experience; tries to change with feedback but may not be successful	Open and accepting of feedback to improve knowledge, skill, and experience	Initiates help-seeking behavior and seeks feedback; recognizes limitations and integrates input from others to improve
Appropriate attendance, punctual, and accepts responsibility	Frequently inappropriate behavior (unavailable, not reliable, inappropriate attire, erratic attendance, or socially aggressive) OR a major lapse in professionalism	Occasional inappropriate behavior (poor confidentiality, poor choice of language, occasionally late)	Meets expected standards for professionalism (punctual, demonstrates mutual respect with patients and team members)	Consistently meets high professional standards (follows through on tasks, punctual, behaves ethically, maintains poise under pressure, admits mistakes and changes behavior).

**Narrative Comments: Please include at least 4 sentences with specific examples where possible:**

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## Pediatric Reference Material

### I. Vital Signs

- Fever =38°C (100.4°F) and above
- Normal SpO<sub>2</sub> > 92% (but will allow down to 88/90% when admitted with bronchiolitis).

Age	HR (awake)	HR (asleep)	RR	Systolic BP	Diastolic BP
< 28 days	100-205	90-160	30-60	67-84	35-53
29d – 1 y	100-190	90-160	30-53	72-104	37-56
1-2y	98-140	80-120	22-37	86-106	42-63
3-5y	80-120	65-100	20-28	89-112	46-72
6-9y	75-118	58-90	18-25	97-115	57-76
10-11y	75-118	58-90	18-25	102-120	61-80
12-15y	60-100	50-90	12-20	110-131	64-83

### II. Growth

Weight: <ul style="list-style-type: none"> <li>• Newborns regain BW by 2 weeks</li> <li>• Double weight by 6 mo</li> <li>• Triple weight by 12 mo</li> </ul>	Normal weight gain: <ul style="list-style-type: none"> <li>• 1-3 mo: 25-35 g/d</li> <li>• 3-6 mo: 15-20 g/d</li> <li>• 6-12 mo: 10-15 g/d</li> <li>• 1-6 y: 5-8 g/d</li> <li>• 7-10 y: 5-11 g/d</li> </ul>
Normal height increase: <ul style="list-style-type: none"> <li>• 0-12 mo: 25 cm/yr</li> <li>• 13-24 mo: 12.5 cm/yr</li> <li>• 2y – puberty: 6.25 cm/yr</li> </ul>	HC growth: <ul style="list-style-type: none"> <li>• 0-3 mo: 2 cm/mo</li> <li>• 4-6 mo: 1 cm/mo</li> <li>• 7-12 mo: 0.5 cm/mo</li> </ul>

### III. Development – Kube card

DEVELOPMENTAL SCREENING FORM					
What age does the child act like? Are you concerned about his/her development? Are there any speech problems? Are there any behavioral problems?					
Age	Gross Motor	Visual Motor	Language	Social	Red Flags
1 mo	Raises head from prone Lifts chin up	Has tight grasp Visually fixes Follows to midline	Alerts to sound (e.g. by blinking, moving, startling) Soothes when picked up	Regards face	Failure to alert Irritability
2 mos	Holds head in midline Lifts chest off table	Diminished grasp reflex Follows objects past midline	Smiles after being stroked or talked to (social smile)	Recognizes parent	Rolling before 3 months (possible hypertonia)
3 mos	Supports on forearms in prone Holds head up steadily	Holds hands open at rest Follows objects in circular fashion	Coos (produces long vowel sounds in musical fashion)	Reaches for familiar people or objects Anticipates feeding	No social smile
4-5 mos	Rolls front to back, back to front Sits well when propped Supports on wrists Anterior protection	Moves arms in unison to grasp Manipulates fingers Shakes rattle Has visual threat	4 mos -orients to voice 5 mos -orients to bell/keys (localizes laterally) Says "ah-goo", razzes	Enjoys look around environment	Poor head control at 5 months No laughing No visual threat
6 mos	Sits well unsupported Puts feet in mouth in supine position 7 mos -lateral protection	Reaches with either hand Transfers Uses raking grasp	Babbles ("gaga, baba") 7 mos -orients to bell/keys (indirectly) 8 mos -"dada/mama" indiscriminately	Recognizes strangers	Not rolling Head lag
9 mos	Creeps, crawls Pulls to stand Pivots when sitting Posterior protection Cruises Parachute reflex	Uses pincer grasp Probes with forefinger Holds bottle Finger feeds Looks to floor when toy is dropped (object permanence)	Understands "no" Waves "bye-bye" 10 mos -"dada/mama" discriminately Orients to bell/keys directly	Starts to explore environment Plays pat-a-cake Plays peek-a-boo	W-sitting (hypotonia) Scissoring (hypertonia) Persistent primitive reflexes ( Moro, fencer, log roll, positive support) Absent babbling
12 mos	Walks alone	Throws objects Voluntary release Uses mature pincer grasp	11 mos -one word other than "dada/mama" Follows one-step command with gesture 14 mos -immature jargoning	Imitates actions Comes when called Cooperates with dressing	No protective reactions (absent propping or parachute) Inability to localize sound (possible hearing loss)
15 mos	Creeps up stairs Walks backwards	Builds tower of two blocks Scribbles in imitation	15 mos -uses 4-6 words. 16 mos -follows one step command without gesture. 17 mos -knows 7-20 words. Points to five body parts Uses mature jargoning (includes intelligible words in jargoning)	Solitary play Drinks from a cup	No single words Persistent toe walking (possible hypertonia)
18 mos	Runs Throws ball from standing Push/pulls large object	Turns 2-3 pages at a time Fills spoon and feeds self Scribbles spontaneously	Names one picture on command Says "Thank you", "Stop it", "Let's go"	Copies parent in tasks (e.g., sweeping, dusting)	Hand dominance before 18 months (possible contralateral weakness)

21 mos	Squats in play Goes up steps with hand held	Builds tower of 5 blocks Drinks well from cup	Uses novel two-word combinations Uses 50 words	Asks to have food Asks to use toilet	Lack of social interaction (possible autism) Poor joint attention (possible autism)
24 mos	Walks up and down steps without help Jumps in place Kicks ball	Turns pages one at a time Removes shoes, pants, etc. Imitates pencil stroke	Uses pronouns (I, me, you) inappropriately Follows 2 step commands Uses 50+ words (rapid vocabulary expansion)	Parallel play Tolerates separation	Persistent poor transitions (may indicate possible autism) Family does not understand speech
30 mos	Jumps with both feet off floor Throws ball overhand	Unbuttons clothes Holds pencil in mature fashion	Uses pronouns appropriately Repeats two digits forward Understands the concept of 'one'	Gives first and last name Gets drink without help	
3 yrs	Pedals bicycle Can alternate feet when going up steps	Dresses and undresses partially Dries hands if reminded Copies a circle	Uses three-word sentences Uses plurals Minimum 250 words Repeats three digits forward	Group play (shares toys, takes turns) Plays well with others Knows full name, age, and sex	Extended family does not understand speech Persistent echolalic phrases (possible autism)
4 yrs	Hops Alternates feet going down stairs	Buttons clothing fully Catches ball Copies a square	Knows colors Says song or poem from memory Asks questions	Tells 'tall tales' Plays cooperatively with a group of children	
5 yrs	Skips alternating feet Jumps over low obstacles	Ties shoes Spreads with a knife Copies a triangle	Prints first name Asks what a word means Uses adult sentence structure	Plays competitive games Abides by rules Likes to help in household tasks	Non-family members do not understand speech
School Age	Is the child having problems with: reading _____, writing _____, math _____, school behavior _____?			Yes to any question requires further evaluation.	

Developed by David A. Kube, M.D.  
 Adapted from: Capute AJ, Accardo PJ. In: Pediatr 1978; 17: 847. Capute AJ, et al. Am J Dis Child 1986; Capute AJ, et al. Devel Med Child Neurol 1988; 25:762. Rounded norms adapted from Capute et al. Devel Med Child Neurol 1990; 25:762. Johnson CP, Blasco PA. Pediatrics in Review 1997; 18:219.  
 DD= Developmental Age; Chronological Age x 100  
 DD > 85 Routine developmental screening  
 DD 75-85 Close developmental follow-up

#### IV. Nutrition

- Nutritional Requirements

Age	Calories (kcal/kg/day)
0-2 months	100 (term); 120 (preterm)
3-12 months	80-90
1-7 years	75-90
7-12 years	60-75
12-18 years	30-60

- Formula Comparison

Type	Indication	Carb Source	Protein Source	Caloric Content (kcal/oz.)
Human Breastmilk	Almost all infants	Lactose	Casein and whey	19-20
Cow-milk based (standard) formula	Most term infants	Lactose	Casein	19-20
Soy formula	Galactosemia, congenital lactase deficiency	Corn-based	Soy	20
Protein hydrolysate (hypoallergenic formula)	Milk protein allergy	Corn or sucrose	Extensively hydrolyzed casein or whey	20
Elemental (nonallergenic formula)	Milk protein allergy not responsive to hydrolyzed formula; short bowel syndrome	Corn or sucrose	Amino acids	20
Enriched formula	Preterm 34-36 wks.	Lactose	Cow's milk	22
Premature formula	Preterm < 34 wks.	Lactose	Cow's milk	24
Pediatric formula	Children > 12mos. with feeding tubes	Varies	Varies	30



Please Return to Pediatrics  
Clerkship Coordinator  
Tammy Elliott 423-778-6696

**STUDENT EVALUATION OF RESIDENT**

Name of Resident you are evaluating \_\_\_\_\_

End Date of Rotation: \_\_\_\_\_

1. Did this resident demonstrate an interest in teaching? Yes  No

Comments: \_\_\_\_\_

2. Did the resident make an effort to include you in the evaluation and management of your shared patients? Yes  No

Comments: \_\_\_\_\_

3. Did the resident make you feel included in the team? Yes  No

Comments: \_\_\_\_\_

4. Did the resident demonstrate professionalism in his/her interactions with patients, families, and members of the health care team?  Yes  No

Comments: \_\_\_\_\_

5. Did you experience any mistreatment during the rotation? Yes  No

If so, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Miscellaneous Comments:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please Return to Pediatrics**  
**Clerkship Coordinator**  
**Tammy Elliott 423-778-6696**

**STUDENT EVALUATION OF RESIDENT**

Name of Resident you are evaluating \_\_\_\_\_

End Date of Rotation: \_\_\_\_\_

1. Did this resident demonstrate an interest in teaching?    Yes     No

Comments: \_\_\_\_\_

2. Did the resident make an effort to include you in the evaluation and management of your shared patients?    Yes     No

Comments: \_\_\_\_\_

3. Did the resident make you feel included in the team?    Yes     No

Comments: \_\_\_\_\_

4. Did the resident demonstrate professionalism in his/her interactions with patients, families, and members of the health care team?     Yes     No

Comments: \_\_\_\_\_

5. Did you experience any mistreatment during the rotation?    Yes     No

If so, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Miscellaneous Comments:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PEDIATRICS: SCRUBS ARE WORN DURING "NIGHT FLOAT" & "ED" ONLY****GME Policy #245****SCRUBEX SYSTEM USE**

**IT IS AN INFECTION PREVENTION VIOLATION FOR ANYONE TO ARRIVE -OR- LEAVE THE HOSPITAL IN "Erlanger" Scrubs**

**UNDER NO CIRCUMSTANCES SHOULD STUDENTS OR RESIDENTS ARRIVE OR LEAVE ERLANGER'S CAMPUS IN "Erlanger" scrubs**

Medical Students may use their own Scrubs from home.

Students may also obtain scrubs from Erlanger's SCRUBEX Vending Machines, by using their PIN Code Listed on the logins/codes information provided to you in your Medical Student packet.

The SCRUBEX machines post detailed instructions for use

- **2 sets of scrubs** may be obtained at one time from the machines by each user
- **Soiled Scrubs** must be deposited to receive a clean set of Scrubs & to receive credit in the system.
- The **SCRUBEX machines** are utilized by using your special 'SCRUBEX' PIN #.

**GUIDELINES & VIOLATIONS – When using Erlanger's Scrubs:**

1. Both Residents and Medical Students **MUST** arrive at the hospital in their street clothes **AND** change back into personal clothes before leaving the hospital.
2. Scrubs obtained from Erlanger are the property of the hospital and will be treated as such.

**LOCATIONS OF MACHINES:**

We have been advised that the SCRUBEX Machines are located as follows:

**Surgical Services Hallway on the 2<sup>nd</sup> Floor: Elevator "L"**

- When exiting the "L" elevator, turn right, enter double doors & turn left down the hallway
- The **First** ScrubEx Machine on the right will be the one **to obtain new scrubs**
- The **Second** machine on the right will be **to deposit used scrubs**

**TRACKING & CHARGES:**

- The SCRUBEX machines keep record the number of Scrubs received & of Scrubs deposited by each user.
- At the end or completion of a Medical Student Rotation, if all Scrubs have not been returned, the user will be required to pay for any Scrubs that are outstanding.
- The UTCOM GME office has the ability to check the system to verify of each user's status.

**\*\*The charge for each set of Scrubs is \$20.00 per set.**

The hospital only accepts Checks or Money Orders made payable to: **Xanitos**

**BEFORE DEPARTING:**

UT COM GME is authorized to **HOLD any grades**, Certificates or pay checks, if ALL Scrubs are not turned in or if payment is not received for Scrubs that are not returned or are missing.

**\*Erlanger is very strict about the Scrub System in place and we are required to comply with their procedures.**

**PROBLEMS WHEN USING SCRUBEX MACHINES:**

**\*If there are any problems with the machines, it is helpful to be in front of a machine when calling:**

LeKisha White (Xanitos)  
423-994-0355  
[LWhite@xanitos.com](mailto:LWhite@xanitos.com)

Amy Morgan (Erlanger Security Admin)  
423-778-8032  
[Amy.Morgan@erlangers.org](mailto:Amy.Morgan@erlangers.org)

John Doub (Erlanger Material Services Director)  
423-778-6439  
[John.Doub@erlangers.org](mailto:John.Doub@erlangers.org)

Debbie Butcher  
423-838-1563  
[dbutcher@xanitos.com](mailto:dbutcher@xanitos.com)

If all else fails, call the department coordinator for assistance.

**If you continue to experience problems with the SCRUBEX machines (after exhausting the instructions), Please call the UT COM GME Office: 423-778-7442**

## Departing Information – After Completing Rotation in Pediatrics

*\*Instructions: You will receive Departing Information from the UME office.*

### INSTRUCTIONS FOR CLEARANCE FORM

**STUDENTS COMPLETE** the **BLUE** Highlighted sections on LEFT SIDE of Page

*\*Required Forms & Items Cannot Be Turned in Until the LAST DAY of rotation is completed.*

#### MEDICAL STUDENT CLEARANCE FORM

**YOU MUST CHECK OUT W/YOUR DEPT. FIRST  
HAVE THEM COMPLETE STEPS 1-6**

STUDENT COMPLETES  
THIS THIS SECTION

The completion of this form is required prior to your departure. Any final mail will be forwarded as stipulated by you under CONTACT INFORMATION.

NAME: \_\_\_\_\_ BLOCK/YEAR: \_\_\_\_\_  
Rotation: \_\_\_\_\_

#### DEPARTMENT COORDINATORS:

This MUST BE signed by  
Dr. Hines or myself

1. ROTATION COMPLETION: The student's last date in the rotation is: \_\_\_\_\_  
(Date)

The student has met all the rotation's requirements: Yes \_\_\_\_\_ No \_\_\_\_\_

DEPT. CD/CC SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

*Prior to departing our campus*

Student MUST return items  
checked out of Medical Library

2. MEDICAL LIBRARY: This student has \_\_\_\_\_ has not \_\_\_\_\_ cleared matters in this department.  
**(Please verify student has returned any items checked out from Library Staff.)**

If Students obtain a Post Office Box  
They MUST affirm they  
Returned a Post Office Box Key

3. POST OFFICE: This student has \_\_\_\_\_ has not \_\_\_\_\_ returned his/her mailbox key and left their forwarding address.  
**(Please verify student has closed out their P.O. box and returned key to Erlanger Postmaster)**

Students MUST affirm they  
Returned ALL Scrubs  
Otherwise, they will be charged  
For missing Scrubs.

4. SCRUBS: IF SCRUBS ARE NOT RETURNED, STUDENT WILL BE CHARGED \$20.00 PER SET  
**(Please verify student has returned their scrubs to the ScrubEx Machine)**  
Student has returned all Scrubs to Erlanger  
Student has paid \$ \_\_\_\_\_ for \_\_\_\_\_ sets of Scrubs that were NOT returned.  
**\*We accept Checks or Money Orders ONLY. Make checks payable to: Xanitus**

*Prior to departing our campus*

Students MUST return these items

5. ITEM RETURN: ID Badge: \_\_\_\_\_ BBF Badge Buddy: \_\_\_\_\_  
Meal Card: \_\_\_\_\_ Parking Hang Tag: \_\_\_\_\_  
DEPT CD/CC Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
GME Signature of Receipt: \_\_\_\_\_ Date: \_\_\_\_\_

*Prior to departing our campus*

If Students are checking-out of the  
Medical Student Apts.

6. HAYDEN PLACE If the Apt. Leasing Office is not open when you check out, please put your key in an  
APARTMENTS: Envelope w/your Name & Apt. # on the outside.  
Apt. # \_\_\_\_\_ Place Envelope in Mail Drop Box located near the Leasing Office Front Door.  
Form \_\_\_\_\_ **(Please verify student has returned the signed Apt. Check-out Review Form if applicable.)**  
N/A  
**The Apt. Leasing Office will verify your check-out to the GME office.**

*Please complete this section  
ADDITIONALLY, Please SUBMIT  
The Apartment Check-Out Review form*

ALL STUDENTS MUST  
complete this section

#### STUDENT:

7. STUDENT CONTACT INFORMATION  
In the event that we need to reach you after you leave Chattanooga, **please**  
List a forwarding mailing address, phone & email address:

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_

*Prior to departing our campus*

## MEDICAL STUDENT CLEARANCE FORM

**YOU MUST CHECK OUT W/YOUR DEPT. FIRST  
HAVE THEM COMPLETE STEPS 1-6**

**The completion of this form is required prior to your departure.** Any final mail will be forwarded as stipulated by you under CONTACT INFORMATION.

NAME: \_\_\_\_\_ BLOCK/YEAR: \_\_\_\_\_  
Rotation: \_\_\_\_\_

### DEPARTMENT COORDINATORS:

- ROTATION COMPLETION:** The student's last date in the rotation is: \_\_\_\_\_  
(Date)

The student has met all the rotation's requirements: Yes \_\_\_\_\_ No \_\_\_\_\_

Rotation Evaluation Form: **Completed online and submitted** Yes \_\_\_\_\_ No \_\_\_\_\_

DEPT. CD/CC SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_
- MEDICAL LIBRARY:** This student has has not cleared matters in this department.  
**(Please verify student has returned any items checked out from Library Staff.)**
- POST OFFICE:** This student has has not returned his/her mailbox key and left their forwarding address.  
**(Please verify student has closed out their P.O. box and returned key to Erlanger Postmaster)**
- SCRUBS: IF SCRUBS ARE NOT RETURNED, STUDENT WILL BE CHARGED \$20.00 PER SET**  
**(Please verify student has returned their scrubs to the ScrubEx Machine)**

\_\_\_\_\_ Student has returned all Scrubs to Erlanger  
\_\_\_\_\_ Student has paid \$ \_\_\_\_\_ for \_\_\_\_\_ sets of Scrubs that were **NOT** returned.  
\*We accept Checks or Money Orders **ONLY**. Make checks payable to: **Xanitos**
- |                        |   |                                |
|------------------------|---|--------------------------------|
| <b>5. ITEM RETURN:</b> | <b>ID Badge:</b> _____                      | <b>BBF Badge Buddy:</b> _____  |
|                        | <b>Meal Card:</b> _____                     | <b>Parking Hang Tag:</b> _____ |
|                        | DEPT CD/CC Signature: _____ Date: _____     |                                |
|                        | GME Signature of Receipt: _____ Date: _____ |                                |
- HAYDEN PLACE APARTMENTS:** If the Apt. Leasing Office is not open when you check out, please put your key in an Envelope w/your Name & Apt. # on the outside.  
Apt. # \_\_\_\_\_ Place Envelope in Mail Drop Box located near the Leasing Office Front Door.  
Form \_\_\_\_\_ **(Please verify student has returned the signed Apt. Check-out Review Form if applicable.)**  
N/A \_\_\_\_\_  
***The Apt. Leasing Office will verify your check-out to the GME office.***

### STUDENT:

- STUDENT CONTACT INFORMATION** In the event that we need to reach you after you leave Chattanooga, **please** List a forwarding mailing address, phone & email address:

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_

**\*ONLY for Students staying in UT Student Housing**



**Apartment Check-Out Review**

Date of Check-Out: \_\_\_\_\_ Apartment Number: \_\_\_\_\_

NAME OF MEDICAL STUDENT: \_\_\_\_\_

I certify that when I check out:

- All trash will be removed
- All perishable items will be removed
- Bathrooms will be cleaned
- All countertops and surfaces will be wiped down
- Stove, microwave, oven, & fridge will have been wiped
- Curtain liner and rings will be removed
- No personal items will be left behind

By signing this document, I also certify there have been no damages to the apartment while I have been a resident. I agree to be out of the apartment on **Saturday, by 10:15 am.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*ONLY for UTHSC Students****Excused Absence & Wellness Day Limited Leave Request  
College of Medicine**

For anticipated events, this form must be submitted for approval no later than 30 days prior to the start of the class or rotation. For emergent events (acute illness or emergency wellness day), submit the form within 24 hours after returning. For details, please refer to the COM Policy-106 Excused Absences and Wellness Days.

**Affected Class/Rotation Title and Code:** \_\_\_\_\_

**Affected Class/Rotation Location** \_\_\_\_\_ **Date(s) Taken or Requested Off:** \_\_\_\_\_

**Reason:**

- Funeral
- Acute illness/urgent medical care appointment (Documentation required if absent more than 2 days)
- Preventative or routine health care appointment (Include documentation of visit)
- Religious observance/Holy Day
- Jury duty or other legal obligation (Include documentation)
- Step 2CK/CS\*
- Residency Interview\* (Include a copy of the interview invitation)
- Attendance at professional meeting (Include title and authors if presenting, or meeting name if a COM delegate)
- Wellness Day (Link to anonymous MSEC survey: <https://goo.gl/forms/2EEen3U1Bsq7RSlek1>)
- Other (briefly describe)

\*Taking CK is not allowed during required M3 clerkships or Junior Internships (JI). CS may be taken during M3 clerkships or JIs if scheduled for a Monday but must not be scheduled during clerkship orientations or shelf exams.

**Optional:** Additional information regarding absence (e.g., name of religious holiday; relationship to person getting married, or for funeral; location where Step 2CS is being taken; etc.)

**Student Name:** \_\_\_\_\_ **Signature & Date:** \_\_\_\_\_

**Clerkship/Course Director: (Required prior to Excused Absence Approval by Supervisor)**

**Name:** \_\_\_\_\_ **Signature & Date:** \_\_\_\_\_

**Supervising Attending:**

**Name:** \_\_\_\_\_ **Signature & Date:** \_\_\_\_\_

For clinical rotations, if approved by the Clerkship Director, Course Director or Instructor or Record, but not signed by the Supervising Attending; the Clerkship Director, Course Director/Instructor or Record assumes responsibility for communicating approved leave requests to the Attending and other team members.

Send approved forms to Ke'Nosha Anderson: [kande110@uthsc.edu](mailto:kande110@uthsc.edu)

**Received in Office of Medical Education (Signature & Date):** \_\_\_\_\_





# **Pediatrics**

**M-3**

## **Medical Student Handbook 2025 - 2026**



***\*If Found, Please Call: 423-778-6696***

***Revised 04/25/2025***

