



THE UNIVERSITY OF TENNESSEE HEALTH SCIENCES®

Departmental Authorization Form for Student Emergency Funds

This form is for UTHSC departments that desire to provide emergency funds to eligible students from an approved University account.

INSTRUCTIONS: Complete the form in its entirety with all required signatures and forward to the Financial aid office.

I. Student –

Name (Please Print)

Student I.D. Number

Campus Contact Number

College	Program	Term Attending	Total Hours

II. Department –

Department Name

Departmental Approver (Print)

Total Amount to be Charged

DASH Account to Charge

III. Signatures-

By signing this form, the Bursar's Office is authorized to charge the account(s) listed above and to issue a payment to the student.

Departmental Approver

Date

FOR FINANCIAL AID

Are there any other Financial resources available? Yes No

FOR BURSAR'S USE ONLY

Bursar Staff Signature

Date Posted to Banner

Banner detail code