

**2024 PAYROLL SCHEDULE
JANUARY-JUNE**

BW Pay Period	Pay Period End Date		Dept PIF Entry Deadline	HR/Payroll PIF Entry Deadline	Departmental E-Form Deadline	Departmental Time Entry and Approval Deadline	Final Payroll Run Date Entry Locked @Noon	Pay Date
1	12/31/23	BIW	12/19/23	12/21/23	12/21/23	01/02/24 * 5 pm	01/03/24	01/09/24
	01/19/24	LGV					01/12/24	01/19/24
2	01/14/24	BIW	01/09/24	01/11/24	01/11/24	01/16/24 * 5 pm	01/17/24	01/23/24
	01/31/24	MTH	01/18/24	01/20/24	01/20/24	01/16/24	01/25/24	01/31/24
3	01/28/24	BIW	01/24/24	01/26/24	01/26/24	01/30/24 noon	01/31/24	02/06/24
	02/20/24	LGV					02/15/24	02/20/24
4	02/11/24	BIW	02/07/24	02/09/24	02/09/24	02/13/24 noon	02/14/24	02/20/24
	02/29/24	MTH	02/15/24	02/19/24	02/19/24	02/15/24	02/22/24	02/29/24
5	02/25/24	BIW	02/21/24	02/23/24	02/23/24	02/27/24 noon	02/28/24	03/05/24
6	03/10/24	BIW	03/06/24	03/08/24	03/08/24	03/12/24 noon	03/13/24	03/19/24
	03/19/24	LGV					03/15/24	03/19/24
	03/31/24	MTH	03/15/24	03/19/24	03/19/24	03/15/24	03/22/24	03/28/24
7	03/24/24	BIW	03/20/24	03/22/24	03/22/24	03/26/24 noon	03/27/24	04/02/24
8	04/07/24	BIW	04/03/24	04/05/24	04/05/24	04/09/24 noon	04/10/24	04/16/24
	04/19/24	LGV					04/12/24	04/19/24
9	04/21/24	BIW	04/17/24	04/19/24	04/19/24	04/23/24 noon	04/24/24	04/30/24
	04/30/24	MTH	04/18/24	04/22/24	04/22/24	04/15/24	04/25/24	04/30/24
10	05/05/24	BIW	05/01/24	05/03/24	05/03/24	05/07/24 noon	05/08/24	05/14/24
	05/20/24	LGV					05/10/24	05/20/24
11	05/19/24	BIW	05/15/24	05/17/24	05/17/24	05/21/24 noon	05/22/24	05/28/24
	05/31/24	MTH	05/16/24	05/20/24	05/20/24	05/15/24	05/23/24	05/31/24
12	06/02/24	BIW	05/29/24	05/31/24	05/31/24	06/04/24 noon	06/05/24	06/11/24
	06/18/24	LGV					06/11/24	06/18/24
13	06/16/24	BIW	06/11/24	06/13/24	06/13/24	06/17/24 *5pm	06/18/24	06/25/24
	06/30/24	MTH	06/14/24	06/18/24	06/18/24	06/14/24	06/24/24	06/28/24

* Time entry schedule changed due to holiday