

TEST OF CHANGE WORKSHEET

TEAM: _____

DATE: _____

Describe the "Small Test of Change":

PLAN (Who? What? When? Where?)

Tasks required to start the "Small Test of Change"	Person Responsible	When to be done	Where to be done
1.			
2.			
3.			
4.			
5.			

What is the desired result of the "Small Test of Change"?

Measures of Success

1.
2.
3.

(Carry out test of change)

Describe what was done:

CHECK (Collect Data and Analyze Results)

Summarize the outcome of the test and what was learned:

ACT (Describe modifications due to test results)

Continue PDCA cycle until no further modifications are necessary.