



**Employee Relations Organizations Meeting**  
**October 26<sup>th</sup>, 2023 – 2:00p to 3:00p**  
**Zoom/HR Training Room**

**Moderator:** Debbie Long

**Representatives Present:**

**ERC:** Shannon Brown, Kyle Smith, Ramona Jackson, Keshia Giboney, Anna Norris, Elaine Robinson, Janette Smith, Shenicia Richardson, David Meyer

**ESC:** Kimberlee Norwood, Peggy Reisser, Libby Pelham, Kristi Forman, Terri Fought

**Representatives Absent:** Veronica Horton, Katora Jones, Corey Newell, Michelle Shiver, Ann Fields, Blake Dingman, LaTisha Williams, Selena Strong, Linda Johnson, Jessica Ross, Flavenia Leaper, Cynthia Tooley, Yin Su, Patti Smith, DeSha Bolden

**Minutes Secretary:** Debbie Long

**Visitors:** Aria Sherrod, Employee Relations Counselor, Damon Davis, Deputy HRO and Compensation Director

**Meeting Agenda and Minutes**

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|---------------|---|
| <b>2:00pm</b> | <b>Welcome and Attendance – Debbie Long</b><br>“We are elected to support employee issues, policy, and organizational challenges.”  |
| <b>2:08pm</b> | <b>Introduction to Aria Sherrod and Employee Relations Q&amp;A</b>  |
| <b>2:40pm</b> | <b>Round Table</b>  |
| Facilities    | New employees – Joseph Craig, Joshua Bask, Jasmine Beal, and Bradley Latsom, all new hires for October.<br><br>Are we allowed to look at our files? Answer: yes absolutely, you would go to the Employment and Records Office to request a review of your personnel file. |
| ERAB          | No updates or current meetings.   |
| IT            | Networking changes – using tool to assess weak points in the wifi, if continues to work well we will purchase. They are testing the new MROCKY system in Lamar  |

Alexander that may expand out into the campus. This may cause some temporary drops in the wifi, please let IT know if this occurs.

- Operations      Promotion of the UTHSC License plate  
<https://uthsc.edu/communications/license-plate.php>  
Holiday Party to come in December 8<sup>th</sup>.
- Health Professions      Department of OT will be having a cook off for the SOTA (Student Occupational Therapy Association) organization, a fundraiser for SOTA, pay \$5 for chili or you can participate in the cook off. Held in the lobby of the College of Health Professions building.  
Annual harvest luncheon on November 16<sup>th</sup> from 11:30a to 1:30p  
Pathology Assistant program is having their ceremony for students and their families in December. The second class will be starting in January.  
Student Government Association is starting a lunch and learn series on Monday as a recap of items reviewed during orientation.
- AFSA      Successful second Interprofessional Education Day this year, almost 700 students participated. Please volunteer next year when it rolls around again.  
The Fact Book has been updated.  
<https://www.uthsc.edu/institutional-research/factbook/index.php>  
  
Stephanie Cage is new Director of Academic Affairs.  
AFSA wide retreat about how each individual units can contribute to the strategic plan.  
CHIPS recognized with the 2023 Innovation Award from the Memphis Business magazine.
- Medicine      LCME visit is complete and we are in good shape.
- HR      The Annual Service Awards celebration will be held November 14<sup>th</sup> at 1:00pm. The presentation will be streamed for the campus to view but a luncheon is held for the honorees.

November meeting will be cancelled. We will meet again for an end of year meeting December 7<sup>th</sup>.