THE UNIVERSITY of TENNESSEE Health Science Center



Human Resources 910 Madison Ave, Suite WP012 Memphis, TN 38163 Tel: (901) 448-5600 Fax: (901) 448-5170

## PAYROLL AUTHORIZATION

I, \_\_\_\_\_\_, hereby authorize The University of Tennessee Health Science Center, at the time of my termination, to withhold from my final paycheck a sum equal to the following:

- 1. All unpaid personal accounts and fines
- 2. All money owed in compliance with the Educational Assistance Policy
- 3. Reasonable replacement cost of:
  - a. unreturned University keys
  - b. unreturned staff ID card
  - c. unreturned uniforms
  - d. un returned equipment
- 4. Value (through date of expiration) of unreturned parking stickers and special parking cards.

Signature

Date