

# HONOR SYSTEM

Rules of  
The University of Tennessee Health Science Center



OFFICE OF ACADEMIC, FACULTY,  
AND STUDENT AFFAIRS

# Preamble and Purpose

The University of Tennessee Health Science Center (“UTHSC”) expects and requires all students to exemplify personal integrity and responsibility in the classroom, laboratory, clinics, and other academic endeavors. UTHSC also expects and requires UTHSC students to interact with patients, colleagues, and other members of the university community in a professional and ethical manner. These expectations and requirements provide the foundation for the UTHSC Honor System (“Honor System”).

## The Honor Code

UTHSC students must exhibit personal integrity and responsibility and conduct themselves in a professional and ethical manner with respect to:

### (a) The classroom, including without limitation:

1. Tests and examinations;
2. Oral, written, and practical reports and assignments in a student’s academic or research program;
3. The use of electronic technology; and
4. Classroom requirements set by UTHSC, a college within UTHSC (“College”), or a UTHSC faculty member.

### (b) Laboratory work, including without limitation:

1. Completing individual and group assignments;

2. Reporting laboratory results;
3. Acknowledging contributions from other individuals and sources; and
4. Laboratory requirements set by UTHSC, a College, or a faculty member.

### (c) Clinical work, including without limitation:

1. Attendance and participation in clinical teams;
2. Use of patient records;
3. Timely completion of reports;
4. Patient care; and
5. Clinical work requirements set by UTHSC, a College, or a faculty member.

### Violations of the Honor Code include, without limitation:

- (a) Using, receiving, or providing unauthorized assistance or possessing unauthorized information or materials: during tests, examinations, academic assignments, or scholarship; in the preparation of oral, written, or practical reports; or in clinical or laboratory work in the student’s academic or research program.

- (b) Recording or reporting fraudulent data relating to patient care, willfully neglecting clinical responsibilities, or otherwise compromising patient treatment through a lack of professional integrity.

- (c) Plagiarizing (presenting another person's ideas, words, projects, creations, or work as the student's own).
- (d) Falsifying, fabricating, or misrepresenting data, laboratory results, research results, citations, or other information in connection with academic assignments or clinical, field, or laboratory records.
- (e) Substituting for another student or have another student substituting for oneself to take an exam or perform an academic, laboratory, clinical, or field assignment.
- (f) Collaborating with others in assigned out-of-class activities, laboratory work, field work, scholarship, or other academic assignment when the instructions require individual effort.
- (g) Altering grades, answers, marks, or documents in an effort to change academic records, the earned grade, or credit.
- (h) Submitting without authorization the same assignment for credit in more than one course.
- (i) Forging a signature or allowing forgery on any class-or university-related document, such as a class roll or drop/add sheet. Such forgeries could involve false identification by electronic, paper, or other means.
- (j) Failing to follow a faculty member's instructions about the integrity of an exam or academic assignment.
- (k) Engaging in an activity that unfairly places another student at a disadvantage, such as taking, hiding, or altering resource material or manipulating a grading system.
- (l) Maliciously and falsely accusing another student of violating the Honor Code.
- (m) Assisting another student in violating the Honor Code.
- (n) Failing to report to UTHSC in a timely manner one's reasonable belief that another person has violated the Honor Code.
- (o) Discussing or revealing confidential information or materials relating to allegations, investigations, charges, or hearings of a College Honor Council or the University Honor Court.
- (p) Engaging in unauthorized or inappropriate distribution or use of course materials (e.g., podcasts/lecture recordings), including without limitation:
  1. Sharing materials with individuals not enrolled in the UTHSC course;
  2. Posting lectures or portions of lectures to external sites;
  3. Creating clips for online video repositories; and
  4. Posting recordings of patient encounters in simulated or actual clinical settings.
- (q) Engaging in other similar acts of academic dishonesty.

# HONOR CODE PLEDGE

The University Honor Code governs all students enrolled at The University of Tennessee Health Science Center.

Please read carefully the Honor Code prior to signing the pledge below. It is important for you to understand the provisions of the Code as it pertains to all aspects of your academic training.

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**This signed pledge is an essential part of your registration and should be returned promptly to:**

**Office of Student Affairs and Enrollment Services  
910 Madison Ave. | Suite 520 | Memphis, TN 38163**

Your registration is not complete until the Honor Code Pledge is signed and returned.

## **PLEDGE OF THE HONOR CODE**

*I have read carefully the provisions of the Honor Code of the University of Tennessee Health Science Center and fully understand its meaning and significance, and I agree to abide by the Honor Code while a student enrolled at this institution and agree to accept all of its implications without reservation.*

Student ID No \_\_\_\_\_

Name (print) \_\_\_\_\_

College/Department \_\_\_\_\_ / \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

A student's signature indicates the student's pledge of personal integrity and responsibility and professional and ethical conduct and obligates the student to comply with the UTHSC Honor Code and the UTHSC Honor System.



**College of Health Professions**

930 Madison Avenue, 6th Floor | Memphis, TN 38163  
901.448.5581

**College of Dentistry**

875 Union Avenue | Memphis, TN 38163 | 901.448.6200

**College of Graduate Health Sciences**

920 Madison Avenue | Suite 807 | Memphis, TN 38163  
901.448.5538

**College of Medicine**

910 Madison Avenue | Suite 1031 | Memphis, TN 38163  
901.448.5684

**College of Nursing**

920 Madison Avenue | Memphis, TN 38163 | 901.448.6128

**College of Pharmacy**

881 Madison Avenue | Memphis, TN 38163 | 901.448.6036

**Student Affairs and Enrollment Services**

910 Madison Avenue | Suite 520 | Memphis, TN 38163  
901.448.7703



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# Responsibility and Procedures for Reporting Violations

UTHSC students, faculty, staff, and/or test administrators must timely report a reasonable belief that a student has violated the Honor Code.

The procedures for reporting a violation of the Honor Code are as follows:

1. Informal Notification. Faculty, staff, students, and/or test administrators who become aware of suspicious behavior but are uncertain whether the behavior violates the Honor Code may informally report the behavior to a College Honor Council member. The Honor Council member must notify the Honor Council president and then advise the suspected student that such actions are suspicious and, if continued, may lead to a formal complaint.
2. Formal Complaints. Faculty, staff, students, and/or test administrators who reasonably believe that a student has violated the Honor Code must file a formal complaint against the student. A formal complaint is written and signed by the person alleging that a student has violated the Honor Code. A formal complaint is presented to a member of the appropriate College Honor Council.

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## College Honor Councils

Each College will establish policies and procedures governing the membership of the College Honor Council. The general duties of a College Honor Council are to:

- (a) Conduct hearings of alleged violations of the Honor Code;
- (b) Keep adequate records of all hearings and transfer all case records of the case to the Office of Student Affairs; and
- (c) Forward findings and recommendations in Honor Code violation proceedings to the Dean of the College.

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## The Honor Code Pledge

All UTHSC students must sign the following pledge (“Honor Code Pledge”) within two (2) weeks of the start of classes:

*I have read carefully the provisions of the Honor Code of the University of Tennessee Health Science Center and fully understand its meaning and significance, and I agree to abide by the Honor Code while a student enrolled at this institution and agree to accept all of its implications without reservation.*

A student’s signature indicates the student’s pledge of personal integrity and responsibility and professional and ethical conduct and obligates the student to comply with the UTHSC Honor Code and the UTHSC Honor System.

Find the complete version of the The Honor System Chapter 1720-03-01-.01-07 at [uthsc.edu/studentlife/honorcode.php](http://uthsc.edu/studentlife/honorcode.php) and in the CenterScope Student Handbook in the Student Judicial System section.