



HeartCode® PALS/ACLS & BLS Instructions

** Google Chrome is the preferred browser for RQI1Stop, the platform for HeartCode® courses.

Registration for the course:

- a. Visit uthsc.edu/CHIPS and complete the Heartcode PALS/ACLS/BLS request form or click [here](#).
- b. After you submit the request for PALS/ACLS and/or BLS you will receive an email from RQI1Stop. If you don't see the email in your inbox, please check your spam or junk folder.

Online course completion:

- a. In the email, you will be prompted to change your password.
- b. After you change your password, you will receive another email to enroll in the course.
- c. From the email, click on the link to enroll in the course.

Hands-On Session:

- a. Hands-On Session must be performed at a skills station. Skills stations should be accessible 24/7 and are self-guided. If you have any issues with access please contact Campus Police at 901- 448-4444.
- b. Skills stations are in CHIPS basement, 26 South Dunlap Street.
- c. Instructions for use will be provided at the skill stations.

Certificate of completion:

- a. Physical cards will no longer be issued and are being replaced with electronic cards (eCards) available in your RQI1Stop portal under training history and certificates. Forward your electronic card to your Program Manager/Coordinator.
- b. For technical difficulties using the skills station, please email simulate@uthsc.edu or call 901-448-9746.

** Simulation program staff are only available to address technical difficulties during normal business hours (Monday-Friday 8:00am-5:00pm)